

Appendix 6.1: Resources Directorate Budget 2020/21

This Appendix gives the detailed movement in cost centre budgets from the Restaed 2019/20 to the proposed budget for 2020/21.

2019/20 Restated Budget - This is the Quarter 1 2019/20 budget adjusted for one off items approved in year e.g. Budget Carry Forwards approved at outturn.

Pressures - New pressures for 2020/21 - details provided in comments

Savings - Identified savings for 2020/21 - details provided in comments

Pay & Inflation - Changes for inflation and pay related items e.g. pension increases

Cost Centre Description	2019/20 Restated Budget £	Pressures £	Savings £	Pay and Inflation £	Transfers £	2020/21 Budget £	Comments
Chief Executives Office							
Chief Executive	202,600	0	0	3,400	0	206,000	
Rutland One Public Estate (ROPE)	0					0	
Total Chief Executives Office	202,600	0	0	3,400	0	206,000	
Directorate Management Costs							
Corporate Projects	73,500	0	0	500	0	74,000	
Directorate Management	229,300	0	0	6,300	0	235,600	
Total Directorate Management Costs	302,800	0	0	6,800	0	309,600	
Communications							
Communications	163,700	0	0	1,200	0	164,900	
Total Communications	163,700	0	0	1,200	0	164,900	
Total Corporate Costs							
Welland Procurement	34,800	0	0	3,000	0	37,800	
Corporate Subscriptions	30,700	0	0	1,500	0	32,200	

Cost Centre Description	2019/20 Restated Budget	Pressures	Savings	Pay and Inflation	Transfers	2020/21 Budget	Comments
	£	£	£	£	£	£	
External Levies	85,300	0	0	1,700	0	87,000	
Total Corporate Costs	150,800	0	0	6,200	0	157,000	
Pensions							
Pension Costs	150,000	0	(5,000)	0	0	145,000	Expenditure in line with prior years spend and Q2 2019/20 as number of historic cases funded is reducing.
Pensions	60,000	0	(5,000)	0	0	55,000	
Total Pensions	210,000	0	(10,000)	0	0	200,000	
Audit Services							
External Audit & Inspection	64,600	0	0	1,300	0	65,900	
Internal Audit RCC Share	89,600	0	0	1,800	0	91,400	
Total Audit Services	154,200	0	0	3,100	0	157,300	
Corporate Financial Expenses							
Corporate Insurance	256,800	0	0	7,000	0	263,800	
Finance	574,200	0	0	(6,800)	0	567,400	
Corporate Financial Expenses	67,800	0	0	1,400	0	69,200	
Total Corporate Financial Expenses	898,800	0	0	1,600	0	900,400	
Information Technology							
Head of IT and Customer Services	83,400	0	0	2,600	0	86,000	
Information Technology Dept	299,300	0	0	5,300	0	304,600	
IT Operational Support	960,300	0	0	15,700	0	976,000	
Mobile Phones	30,800	0	(800)	600	0	30,600	
Telecommunications	54,200	0	0	1,100	0	55,300	
Printers	60,000	0	(20,000)	0	0	40,000	The Council is leasing fewer printers and has seen a significant reduction in printing following a campaign to do more by digital means. Further savings are targeted in this area.
Total Information Technology	1,488,000	0	(20,800)	25,300	0	1,492,500	
Business Support							

Cost Centre Description	2019/20 Restated Budget £	Pressures £	Savings £	Pay and Inflation £	Transfers £	2020/21 Budget £	Comments
Business Support Services	757,400	25,000	0	12,500	0	794,900	The demand on business support has increased - for example to support new Armed Forces liaison officer, increased workload to support Member provision of papers for key projects, and in particular the number of Subject Access Requests (1 case can take up to 14hrs) doubled since GDPR. £25k is requested to fund an additional casual resource to meet this need. Alternatives have been assessed including outsourcing 18pt workload but this is cost prohibitive.
Reprographics & Post	93,200	0	0	3,000	0	96,200	
Stationery	8,600	0	0	200	0	8,800	
Total Business Support Services	859,200	25,000	0	15,700	0	899,900	
Members Services							
Members Services	207,300	0	0	4,200	0	211,500	
Members Training	5,200	0	0	0	0	5,200	
Civic Expenses	6,200	0	0	100	0	6,300	
Total Members Services	218,700	0	0	4,300	0	223,000	
Customer Services Team							
Customer Services Team	215,600	0	0	(2,600)	0	213,000	
Customer Services Improvement	0	100,000				100,000	The Council has a priority to improve Council wide Customer Services. A one off budget is requested to support a Customer Services project to be used for investment in automation of back office processes, further development of MyAccount, training (if required).
Blue Badge Scheme	19,500	0	0	200	0	19,700	
Information Administration	42,200	0	0	17,200	0	59,400	

Cost Centre Description	2019/20 Restated Budget £	Pressures £	Savings £	Pay and Inflation £	Transfers £	2020/21 Budget £	Comments
Total Customer Services Team	277,300	100,000	0	14,800	0	392,100	
Elections							
Elections - Administration	105,600	14,800	0	3,100	0	123,500	The cost of Individual Electoral Registration has risen mainly relating to postage costs. There is a possibility costs may be funded by grant as in previous years but this has not been confirmed for 2020/21.
Total Elections	105,600	14,800	0	3,100	0	123,500	
Legal & Governance							
Governance	153,900	0	0	9,200	0	163,100	
Standards of Conduct	6,100	0	0	100	0	6,200	
Social Care and Education Legal Service	0	91,600	0	0	0	91,600	There is a rising number of SEN cases going to tribunal, increasing social care activity in areas like Deprivation of Liberty Standards. Based on current work trends, the Council believes employing another Solicitor would help manage workload and avoid commissioning, in some cases, of external advice.
Legal Services	268,300	50,000	0	5,000	0	323,300	The cost of legal services is increasing as the Council deals with increased support around Member activity, key projects such as the Local Plan, increasing challenge from the public in relation to the Councils decisions and practices (in respect of St Georges project for example), The proposed budget reflects the current cost of legal work in 19/20.
Total Legal & Governance	428,300	141,600	0	14,300	0	584,200	
Human Resources							
Human Resources	387,620	0	0	4,200	0	391,820	
Training, Confs & Seminars	120,080	0	0	2,400	0	122,480	

Cost Centre Description	2019/20 Restated Budget £	Pressures £	Savings £	Pay and Inflation £	Transfers £	2020/21 Budget £	Comments
Total Human Resources	507,700	0	0	6,600	0	514,300	
Revenues and Benefits							
Revenues	249,400	0	0	5,900		255,300	
AllPay	7,300	0	0	100	0	7,400	
Counter Fraud Section	5,000	0	0	100	0	5,100	
Benefit Processing	1,600	0	0	800	0	2,400	
Housing Benefit Payments	41,300	0	0	0	0	41,300	
Community Care Finance	95,300	0	0	700	0	96,000	
Total Revenues and Benefits	399,900	0	0	7,600	0	407,500	
Financial Support							
Financial Crisis Support	20,000	0	0	0	0	20,000	
Discretionary Hardship Fund	20,000	0	0	0	0	20,000	
Total Financial Support	40,000	0	0	0	0	40,000	
Total Resources	6,407,600	281,400	(30,800)	114,000	0	6,772,200	